

TOWN OF MORAGA
PEDDLERS AND SOLICITORS PERMIT
APPLICATION INSTRUCTIONS AND GUIDELINES

PLEASE NOTE: Applications will only be received and/or processed during our normal business office hours.

Application Instructions:

Call (925) 888-7055 ext. 0 to make an appointment to submit your application, process Live Scan fingerprints and have your photo taken.

- 1) Complete the application in its entirety, and then call the number above to make an appointment.
- 2) Bring the completed application, your valid photo I.D. and Social Security card to the appointment.
- 3) Your photo will be taken, and Live Scan prints will be processed when you submit your application. Live Scan costs are \$41.00 rolling fee plus the DOJ fee. (We accept Cash, Check or Credit/Debit cards)
- 4) Upon completion of your background check conducted by the Moraga Police Department and approval of your application, you will be required to pay the permit fee of \$50.00.
- 5) The cost to replace a missing/lost permit is \$50.00.

Application Guidelines:

The permit must be displayed at all times while peddling or soliciting, and a valid I.D must be in your immediate possession.

Permits shall not be transferred to any person or used by any person other than the person named in and issued the permit.

No person shall peddle or solicit at any premises where there is posted a clearly visible sign prohibiting such soliciting or peddling.

Permits will be valid for not more than one year from the date of issuance. You may reapply for a permit within one month of the expiration date.

Section 9.10.110 – Permit Revocation

Any permit issued pursuant to this chapter may be revoked at any time by the Chief of Police for any of the following reasons:

- A. Fraud, misrepresentation or false statement made in completing the applications form;
- B. Fraud, misrepresentation or false statement made in the course of peddling or soliciting within the Town;
- C. Violation of any provision of this chapter;
- D. Peddling or soliciting within the Town of Moraga in an unlawful manner, or in such a manner as to cause a breach of the peace or as to constitute a menace to the health, safety or general welfare of the public;
- E. Conviction of any crime for which a permit shall be denied; or
- F. Revocation or suspension of any required Health Department permits.

I've read and agree to the above application instructions and guidelines

Signature

Date



MORAGA POLICE DEPARTMENT

APPLICANT IDENTIFYING INFORMATION List Personal Information

NAME OF APPLICANT (Last, First, Middle)					CELL PHONE ()		BUSINESS PHONE ()		
EMAIL ADDRESS									
PERMANENT HOME ADDRESS									
PRESENT TEMPORARY ADDRESS									
MAKE OF VEHICLE		MODEL		COLOR		LICENSE NUMBER		STATE	YEAR
SOCIAL SECURITY #		DRIVERS'S LICENSE #			STATE	DATE OF BIRTH		PLACE OF BIRTH	
SEX	RACE	HEIGHT	WEIGHT	HAIR	EYES	OTHER NAMES USED (Maiden etc....)			

DESCRIPTION OF BUSINESS AND ACTIVITY

BUSINESS NAME				BUSINESS ADDRESS AND PHONE NUMBER				
TYPE OF BUSINESS								
YOUR POSITION				DATES YOU WISH TO SOLICIT				
SUPERVISOR NAME				SUPERVISOR'S PHONE NUMBER				
INTENDED HOURS OF SOLICITATION				AREA OF SOLICITATION				

LIST THE KIND OF GOODS OFFERED FOR SALE OR THE TYPE OF SERVICE(S) TO BE PERFORMED:

LIST ANY OTHER FEDERAL, STATE OR LOCAL PERMITS REQUIRED TO OPERATE THIS BUSINESS (ATTACH COPIES)

CRIMINAL RECORD

List all misdemeanor and/or ordinance violations and any felony crime you have been arrested for and convicted of, other than traffic infractions. Including any misdemeanor involving theft, violence, drugs, crimes of a sexual nature or acts of trespassing nature. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit, and may subject me to criminal prosecution.

ORIGINAL ARREST CHARGE	ARRESTING AGENCY	CITY OF ARREST	DATE OF ARREST
DISPOSITION OF CHARGE	FINAL CHARGE	DATE OF DISPOSITION	
ORIGINAL ARREST CHARGE	ARRESTING AGENCY	CITY OF ARREST	
DISPOSITION OF CHARGE	FINAL CHARGE	DATE OF DISPOSITION (List all additional on back)	

List additional charges:

APPLICANT CERTIFICATION

I hereby certify, under the penalty or perjury, that the information given is true and correct. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit, and may subject me to criminal prosecution. I do hereby authorize the Town of Moraga, its agents and employees to seek verification of the information contained on this application including a Department of Justice Live Scan background check to determine eligibility. **I further understand that I may not conduct the activity applied for until a permit has been granted.**

SIGNATURE OF APPLICANT	DATE
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POLICE DEPARTMENT ADMINISTRATIVE USE ONLY
To be completed by police personnel only

BUSINESS PERMIT ISSUED (Number)		
PERMIT FEE \$50.00 <input type="checkbox"/> PAID	PHOTO & LIVE SCAN <input type="checkbox"/> COMPLETE	LIVE SCAN FEE <input type="checkbox"/> PAID
APPLICATION <input type="checkbox"/> Accepted <input type="checkbox"/> Denied	REVIEWED BY	DATE

ADDITIONAL INFORMATION
