



(Date stamp)

# TOWN OF MORAGA

## PLANNING DEPARTMENT

### ADU ACCELERATOR PROGRAM APPLICATION

#### ADU Accelerator Program Guidelines

Cities across California are ramping up efforts to encourage the production of accessory dwelling units (ADUs) to help address the housing crisis. This new program, piloted by State Senator Steve Glazer, will be composed of 15 cities in the East Bay of the San Francisco Bay Area. The program will be administered by the California Department of Housing and Community Development for the purpose of advancing or "accelerating" the production of 350 ADUs through a series of programs.

This program offers rebates of up to \$7,500 for new ADUs and up to \$15,000 for units deed-restricted to low-income households for the minimum period of 20 years. To promote smaller units, ADUs over 1,000 square feet are not eligible for rebates.

Completed applications and all required documents should be submitted electronically to [planning@moraga.ca.us](mailto:planning@moraga.ca.us). For additional information about this please, please email the Town of Moraga Planning Department or call by phone at (925) 888 – 7040.

#### Property Information

Assessor's Parcel Number (APN): \_\_\_\_\_

Address or Location of Property: \_\_\_\_\_

Number of Existing Houses and ADU's On-Site: \_\_\_\_\_

Existing Use(s) On-Site: \_\_\_\_\_

#### Owner / Applicant Information

Property Owner(s) of Record: \_\_\_\_\_

Applicant's Name (if different than owner): \_\_\_\_\_

Applicant's Address (if different than Property

Address): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Intended Use of Accessory Dwelling Unit (ADU)

### Low-Income Restricted

- Provide individual rebates of up to \$15,000 to property owners who obtain building permits to construct an ADU and receive a certificate of occupancy within 18 months of issuance. Rebates will be provided for units that are deed restricted to low-income households for a minimum of 20 years (Please see [Town's Regulatory Agreement](#)).

### Non-Restricted

- Provide individual rebates of up to \$7,500 to property owners who obtain building permits to construct an ADU and receive a certificate of occupancy within 18 months of issuance.

## Proposed Accessory Dwelling Unit (ADU) Information

Type of ADU Unit:

- Studio
- One Bedroom
- Two or More Bedroom

Proposed Gross Floor Area (in Square Feet):

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Amount of Incentive Requesting (in \$):

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## Authorization Signature

Agreed and accepted this date: \_\_\_\_\_

By:

\_\_\_\_\_  
Property owner or Applicant printed name and signature

\_\_\_\_\_  
Property owner or Applicant printed name and signature

**RECORDING REQUESTED BY:**

Town Manager  
Town of Moraga

**WHEN RECORDED, RETURN TO:**

Town of Moraga  
329 Rheem Boulevard  
Moraga, CA 94556  
Attention: Town Clerk

**REGULATORY AGREEMENT AND DECLARATION OF RESTRICTIVE  
COVENANTS BETWEEN THE TOWN OF MORAGA AND \_\_\_\_\_**

This Regulatory Agreement and Declaration of Restrictive Covenants (the "Agreement") is entered into as of \_\_\_\_\_, by and between the Town of Moraga, a municipality ("Town") and \_\_\_\_\_, Owner (Owner) of the property identified as \_\_\_\_\_, Moraga, Contra Costa County California.

**SECTION 1. AGREEMENT**

1. Town approved building permit number \_\_\_\_\_ for a \_\_\_\_\_s.f. accessory dwelling unit (ADU) on a property identified as \_\_\_\_\_ (APN: \_\_\_\_\_).
2. Pursuant to the California Senate District 7 ADU Accelerator Program, the Owner will receive a \$\_\_\_\_\_ rebate in exchange for restricting the unit to be rented to low-income households.
3. A low-income household shall be an income not greater than 80% of median income, as adjusted for family size, consistent with the incomes for \_\_\_\_\_ County, published annually by the California Department of Housing and Community Development pursuant to Health & Safety Code Section 50093(c).
4. Before executing a lease, the Owner shall verify that the prospective qualifying low-income household has a gross annual household income at, or below, the maximum allowable income range, as adjusted for household size both for projected annual household income for the current calendar year and for the most recently completed calendar year, based on tax returns and pay receipts to date for the current year. If the agreement is to be executed in the first three

months of the year, the determination shall be based on the last two full year tax returns.

5. The term of the restriction shall be 20 years from the date of the execution of this agreement.
6. The maximum rental rate shall not exceed 35% of a qualifying applicant's gross household income, adjusted for family size, divided by 12 (based on a monthly payment).
7. The rental rate may be revised on a minimum bi-annual basis to reflect changes to the income data described under number 5 of this Section.
8. The ADU established under this program is not required to be rented. However, if the unit is rented, it must be rented to a qualifying low-income household at the established maximum low-income household rental rate.

## **SECTION 2. AGREEMENT TO RECORD**

1. The Owner shall record this agreement to run with the title of the property and provide evidence of such recording to the Town of Moraga prior to the Town's final approval of the building permit.

The parties have executed this Agreement on the date first written above.

**TOWN OF MORAGA:** \_\_\_\_\_

By: \_\_\_\_\_  
Town Manager

Approved as to form:

By: \_\_\_\_\_  
Town Attorney

Attest:

By: \_\_\_\_\_  
Town Clerk

## **OWNER**

By: \_\_\_\_\_  
Name