

MORAGA PARK AND RECREATION COMMISSION
MEETING MINUTES
MONDAY, JUNE 20, 2022 – 7:00 pm
Virtual Meeting via Zoom

1. **CALL TO ORDER** 7:04 pm
ROLL CALL: Chair: Pelchat
Commissioners Crain, Hemkin, Kolm, Shephard

Absences: Kennedy, Stone
2. **PUBLIC COMMENTS AND SUGGESTIONS** – Time reserved for those in the audience who wish to address the Park and Recreation Commission. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item.
3. **ADOPTION OF MEETING AGENDA**
M/S – Commissioner Shephard/Crain to adopt the meeting agenda as presented, Unanimous
4. **ADOPTION OF CONSENT AGENDA**
 - A. **Minutes from April 18, 2022**
 - B. **Minutes from May 16, 2022****M/S – Commissioner Crain/Hemkin to adopt the minutes as presented, Unanimous**
5. **ANNOUNCEMENTS/CORRESPONDENCE**
 - A. **Town Council Meeting on June 22, 2022 – Process to Identify Proposed Uses for Fund 100 – Palos Colorados**
6. **REPORTS**
 - A. **Staff**

Director Brandt provided a maintenance report on projects underway at Moraga Commons Park, Rancho Laguna Park, and the Hacienda de las Flores.

Director Brandt announced that the Town is currently recruiting for a full-time maintenance worker to fill an existing vacancy in the maintenance division.
 - B. **Liaison/Committee Reports**

Schools (Crain) – Commissioner Cain announced that Camino Pablo has a new principal.

Art in Public Spaces Committee (Pelchat) – Commissioner Pelchat thanked the Commission for the joint meeting held with the Art in Public Spaces Committee at West Commons Park and looks forward to the installation of the approved sculptures.

Trails Report (Shephard/Kolm) – None

Volunteer Report (Kolm) – Commissioner Kolm provided an update on (3) three Eagle Scout projects sponsored by the Town in summer 2022.

Other Reports - None

7. NEW BUSINESS

A. Receive at Update on the Recommended Capital Improvement Program and Projects for Town Parks and Recreation Facilities in Fiscal Year 2022/23

Director Brandt provided an overview of the Town projects recommended for approval in the upcoming fiscal year. The Town Council received a Capital Improvement Program (CIP) report on April 27, 2022 and the projects discussed were included in the Fiscal Year 2022/23 Capital and Operating Improvement Budgets presented to the Town Council on June 8, 2022. The projects will be formally approved when the budget is adopted on June, 22, 2022.

B. Summer Events and Activities Update

Director Brandt provided an update on the Town events scheduled for Summer 2022 including the return of the July 4 Celebration and Fireworks Display and Summer Concerts Series in addition to Hacienda Nights and the Family Campout. Summer Camp enrollment and summer camp registrations have set new enrollment and revenue records in Summer 2022.

8. FUTURE AGENDA ITEMS

A. No Regular Meeting in July 2022 to Align with the Town Council Recess

The legislative recess is scheduled between July 15 and August 15. The Town Council will resume for the second meeting in August which is scheduled for August 24, 2022.

9. ADJOURNMENT

M/S—Commissioner Hemkin/Shephard to adjourn the June 20, 2022 Meeting, at 8:04 p.m., Unanimous