

MORAGA PARK AND RECREATION COMMISSION
MEETING MINUTES
MONDAY, APRIL 19, 2021 – 7:00 pm
Virtual Meeting via Zoom

1. **CALL TO ORDER** 7:02 pm
ROLL CALL: Chair: Giomi
Commissioners Crain, Kolm, Pelchat, Shephard

Absences: None
2. **PUBLIC COMMENTS AND SUGGESTIONS** – Time reserved for those in the audience who wish to address the Park and Recreation Commission. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item.
3. **ADOPTION OF MEETING AGENDA**
M/S – Commissioner Shephard/Crain to adopt the meeting agenda as presented, Unanimous
4. **ADOPTION OF CONSENT AGENDA**
A. Minutes from March 15, 2021
M/S – Commissioner Pelchat/Crain to adopt the March 15, 2021 minutes as presented, Unanimous
5. **ANNOUNCEMENTS/CORRESPONDENCE**
 - A. **[Summer Mini-Activity Guide](#)**
Director Brandt announced the release of the Summer Mini-Activity Guide detailing Moraga Summer Camp programs distributed along with the Lamorinda Weekly.
 - B. **Report out on April 14, 2021 Town Council Closed Session**

Director Brandt informed the Commission that the Town Council discussed the Letter of Intent received from Wedgewood Weddings for a concessions and event lease for the Hacienda de las Flores that would begin with the 2022 wedding season. The proposed lease would:

- assume management of the private events already occurring at the property;
- retain community access to the park as it does today;
- allow the Parks and Recreation Department to continue to operate out of the Hacienda;
- maintain the availability of the Garden Conference Room, La Sala and the Casita for general public use; and
- reduce the Town's operational subsidy of the Hacienda.

The Town Council provided direction to staff regarding the negotiation of price and terms.

6. REPORTS

A. Staff

Director Brandt provided an update on Parks and Recreation Department operations. Picnic Areas are open for reservation. Based upon current guidelines groups of up to 50 persons are permitted to gather outdoors. The event season at the Hacienda commenced on April 1 and users must adhere to guidance for private events. The Town is not currently planning for a 4th of July Fireworks display, Summer Concert Series or Hacienda Nights based upon current restrictions.

B. Liaison/Committee Reports

Schools (Crain) – Commissioner Crain announced that schools in the Moraga School District have opened for in-person meetings

Art in Public Spaces Committee (Pelchat) – None

Trails Report (Shephard/Kolm) – None

Volunteer Report (Kolm) – Commissioner Kolm reported that they have encountered some challenges with the Eagle Scout Fire Abatement project as MOFD is not currently running their chipper.

Other Reports - None

7. NEW BUSINESS

A. Receive an Update on the Status of Park Maintenance, Asset Replacement and Capital Improvement Projects

Director Brandt provided a status update of current park maintenance, asset replacement, and Capital Improvement Program (CIP) projects underway or completed in Fiscal Year 2020/21.

B. Receive an Update on the Recommended Capital Improvement Program Projects for Town Parks and Recreation Facilities in Fiscal Year 2021/22

Director Brandt announced that the Town is transitioning to a five-year program and shared recommendations on the five-year Capital Asset Replacement program and new and future projects recommended in the five-year CIP program. A conversation ensued, and Commissioners provided feedback to staff on the recommended projects and priorities.

C. Nomination and Selection of Park and Recreation Commission Chair and Vice-Chair

M/S – Commissioner Shephard/Giomi to appoint Commissioner Pelchat as the Park and Recreation Commission Chair and Tara Crain as the Vice-Chair, Unanimous

8. FUTURE AGENDA ITEMS

None

9. ADJOURNMENT

M/S—Commissioner Shephard/Giomi to adjourn the April 19, 2021 Meeting, at 8:13 p.m., Unanimous